

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, JULY 02, 2024  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Barbara Yockey

**Absent:** Mayor Pro Tem Ted Sadler, Commissioner Bob Tanis

**Also Present:** City Manager Craig Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

**MOTION** by Ramirez seconded by Collison to approve the agenda as presented  
**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Ramirez seconded by Yockey to approve the consent agenda to include:

A. **APPROVAL OF MINUTES** June 18, 2024 – Regular Meeting

B. **OTHER MINUTES** May 28, 2024 – Planning Commission

C. **PAYMENT OF BILLS IN THE AMOUNT OF:**

General Fund Checking	\$	595,437.50
Tax Account	\$	600.00
HRA Account	\$	<u>910.72</u>
Total	\$	<u>596,948.25</u>

**ROLL CALL VOTE**

Ayes: Ramirez, Yockey, Collison, DeLuca, Kempf

Nays: None

Absent: Sadler, Tanis

**MOTION CARRIED UNANIMOUSLY**

6. **CITIZENS FROM THE FLOOR**

Amy Stearns, candidate for Lapeer County Register of Deeds introduced herself and presented her experience.

Meggen Lang, candidate for Lapeer County Register of Deeds introduced herself and presented her experience

7. **DEPARTMENT HEAD REPORT**

None

8. **UNFINISHED BUSINESS**

A. **LAMB STEELE BUILDING HVAC RENOVATION PAYMENT #1**

City Manager Horton presented the payment #1 submission from DPW Superintendent Ed Priehs for Kapala Heating and AC in the amount of \$124,249.50.

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**MOTION** by Collison seconded by Yockey to approve the Payment #1 to Kapala Heating in the amount of \$124,248.50 for the Lamb Steele project.

**ROLL CALL VOTE**

Ayes: Collison, Yockey, DeLuca, Ramirez, Kempf

Nays: None

Absent: Sadler, Tanis

**MOTION CARRIED UNANIMOUSLY**

**9. NEW BUSINESS**

**A. MASTER PLAN COMMUNITY VISIONING WORKSHOP INFORMATION**

City Manager Horton directed the Commissioners to the Community Visioning Workshop flyer in their packet, with the workshop to be held on Thursday, July 11<sup>th</sup> from 7-9 PM at the new fire station. This is in collaboration with Imlay Township as we are both working on our Master Plan at this time and would like to work together for cohesive projects for the communities that we serve.

**NO MOTION, INFORMATIONAL ONLY**

**B. PUBLIC PARTICIPATION PLAN**

City Manager Horton explained that the Public Participation Plan that is currently in effect, was approved by City Commission on January 16, 2018 and as part of the Master Plan this plan had been brought to the Planning Commission as their last meeting. They have approved the new and updated City of Imlay City Public Participation Plan as prepared by our Planning Consultant Caitlyn Habben with one amendment. This amendment can be found on the bottom of the last page and is to hold at least one public hearing annually during the process to gather community input and to generate new ideas.

**MOTION** by Yockey seconded by DeLuca to adopt the new Imlay City Public Participation Plan as recommended by the Planning Commission and with the inclusion of the Public Hearing to be held annually.

**ROLL CALL VOTE**

Ayes: Yockey, DeLuca, Ramirez, Collison, Kempf

Nays: None

Absent: Sadler, Tanis

**MOTION CARRIED UNANIMOUSLY**

**C. SPECIAL EVENT APPLICATION-CHURCH YOUTH GATHERING**

City Manager Horton stated that the application before you is for Special Event Permit Application #2024-08 from Gateway Assembly for July 10<sup>th</sup>, 6:30 PM – 9:30 PM for a youth gathering and has been reviewed and signed by all Department Heads.

**MOTION** by Collison seconded by Ramirez to approve the Special Event Permit Application for the church youth gathering as presented.

**MOTION CARRIED UNANIMOUSLY**

**D. REAPPOINTMENT OF JOHN LENGEMANN TO ZONING BOARD OF APPEALS FOR A TERM OF THREE YEARS**

**MOTION** by DeLuca seconded by Ramirez to reappoint of John Lengemann to the Zoning Board of Appeals for a term of three years.

**MOTION CARRIED UNANIMOUSLY**

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**E. REAPPOINTMENT OF JOHN LENGEMANN TO THE HOUSING BOARD OF APPEALS FOR A TERM OF THREE YEARS**

**MOTION** by Collison seconded by Ramirez to reappoint John Lengemann to the Housing Board of Appeals for a term of three years.

**MOTION CARRIED UNANIMOUSLY**

**F. REAPPOINTMENT OF JOHN LENGEMANN TO THE PLANNING COMMISSION FOR A TERM OF THREE YEARS**

**MOTION** by Commissioner Collison seconded by DeLuca to appoint John Lengemann to the Planning Commission for a term of three years

**MOTION CARRIED UNANIMOUSLY**

**G. REAPPOINTMENT CYNTHIA STROEBEL TO PARKS AND RECREATION-TWO YEAR TERM**

**MOTION** by Yockey seconded by Collison to reappoint Cynthia Stroebel to the Parks and Recreation Commission for a two-year term

**MOTION CARRIED UNANIMOUSLY**

**10. CITIZENS FROM THE FLOOR**

None

**11. CLOSED SESSION - AS NEEDED**

None

**12. CITY MANAGER REPORT**

*City Manager Horton* was excited to report that the M-53 and 4<sup>th</sup> Street project is pretty much done as we are just waiting for the new street signs to be installed and the street stripping to be in place. The pumping station south of town is waiting for equipment and is planned for completion soon. The car wash demolition has started and should be wrapped up soon.

**13. CITY COMMISSIONER TIME**

None

**14. ADJOURNMENT**

**MOTION** by Yockey seconded by Collison to adjourn at 7:12 PM

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, July 16, 2024 at 7:00 PM

Respectfully submitted by: \_\_\_\_\_

Dawn Sawicki-Franz, City Clerk

**APPROVED: July 16, 2024**